

# WILDRIDINGS PRIMARY SCHOOL

# Acceptable Use Policy

# KS1 & KS2

		Signature	Date
Headteacher	Mr Simon Cope		

Reviewed by SLT	23 <sup>rd</sup> March 2022
Next Review	October 2022



Wildridings Student / Pupil Acceptable Use Policy Agreement – for KS1 pupils

### This is how we stay safe when we use computers:

- I will ask a teacher or suitable adult if I want to use the computers
- I will only use activities that a teacher or suitable adult has allowed me to use.
- I will take care of the computer and other equipment

• I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong.

• I will tell a teacher or suitable adult if I see something that upsets me on the screen.

• I know that if I break the rules I might not be allowed to use a computer.

Name of student	
Class	
Signed by Parent on behalf of the pupil	
Date	



### Wildridings Student / Pupil Acceptable Use Policy Agreement – for KS2 pupils

#### This is how we stay safe when we use computers:

- I understand that I am responsible for my own actions.
- I will use my knowledge of internet safety to guide me whenever and wherever I am online.
- I will only use the network, Internet and e-mail when a teacher has given permission.
- I will only access the network with the login and password I have been given and I will keep my password secret.
- I will not access other people's files without their permission.
- I understand that the school will check my computer files and monitor the internet sites I visit.
- I will respect copyright and not copy anyone's work and call it my own.
- I will not bring in software from outside school and try to use it on the school computers.
- I will only e-mail people I know, or a teacher has approved.
- I will be polite and responsible when sending e-mail and will not forward any chain letters.
- I will not give any personal details to anyone on the Internet or arrange to meet anyone out of school.
- I will report any unpleasant material to a teacher immediately.
- I will discuss internet safety issues with my parents or carers and uphold any rules for safe internet use in my home.
- I know that if I break the rules I might not be allowed to use a computer.
- If I bring my mobile phone to school I will make sure it is switched off and handed into reception.

Name of student	
Signed by the student	
Class	
Signed by Parent on behalf of the pupil	
Date	